
Executive Functioning Program

The Executive Functioning Program provides personalized services beyond standard accommodations for students with disabilities related to executive functioning. Qualified applicants must already be admitted to George Mason University and willing to commit to participation in the program the whole academic year.

Services are individualized to address the student's needs and the impact of their disability, determined through assessment and documentation. If already connected with DS, previously submitted documentation may be sufficient for Executive Functioning Program enrollment, evaluated on a case-by-case basis. If a student is accepted into EFP, and they are seeking academic accommodations, EFP staff will work directly with the student regarding next steps.

A completed application package must include:

- **EFP Application** - Completed by the student.
- **Disability Documentation** – Guidelines described on page 2.
- **One Educational Overview Form** (undergraduate students only) - completed by someone familiar with the student in an academic setting.
 - *Emailed by the reference to efp@gmu.edu or mailed in a sealed envelope.*
- **Student Self-Reflection Form** - Completed by the student.
- **Parent/Guardian Response Form** (undergraduate students only) - completed by a parent or guardian.
- **George Mason University Acceptance Letter** - for incoming students.
- Copy of most recent Individualized Education Program (IEP) or 504 Plan, if applicable

Applicants who submit a completed application will receive notification of their acceptance or waitlist status by June 1, 2026. Completed applications received after June 1st will be notified of their status following review. Once all spots are filled, additional applicants will be placed on a waitlist. Placement on the waitlist does not guarantee a spot. If a space becomes available, applicants will be contacted at their George Mason University email address.

Please submit the completed application packet to efp@gmu.edu or by mail to:

ATTN: Executive Functioning Program (EFP)
Disability Services
4400 University Dr., MSN 5C9
Student Union Building 1, Suite 2500
Fairfax, VA 22030

EFP Documentation Guidelines

Criteria for the source, scope, and content of documentation varies based on individual circumstances. Helpful information may include medical documentation, evaluations (e.g., psychological, psychoeducational, neuropsychological, educational), and/or a detailed assessment from a diagnosing/treating healthcare provider.

Documentation should include:

- Credentials of evaluator or licensed professional in the field related to specific diagnosis or impairment, on official letterhead with contact information.
- Diagnostic information that identifies the impairment, condition, and/or disability, and provides information about the current functional impact on the student's ability to participate in academics, programs, and services.
- Details regarding typical progression or prognosis of the condition.
- A description of the diagnostic methodology used (e.g., criteria, methods, procedures, clinical narrative, observation, specific results).
- Any description of current and past accommodations, services, medications, auxiliary aids, assistive devices, and support services that are logically related to functional limitations.

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For any questions regarding documentation, please contact the Executive Functioning Program (EFP) at efp@gmu.edu or call 703-993-2474.

Executive Functioning Program Application

2026-2027 Academic Year

Please fill out the following information and submit this form with your application packet. All questions must be answered to the best of your ability. Incomplete applications will not be reviewed. The information will be held in complete confidentiality and will only be reviewed by EFP/Disability Services staff or application committee members.

PERSONAL INFORMATION:

Name: G#:

Chosen Name:

Pronouns:

Date of Birth: Age:

Address:

City: State: Zip Code:

Student Cell Phone: Student Email:

PARENTS/LEGAL GUARDIANS:

Parent Name: Phone:

Email:

Parent Name: Phone:

Email:

DIAGNOSTIC INFORMATION:

Please check off the diagnosis you have received that support your eligibility for the Executive Functioning Program:

Autism Spectrum Disorder/Social (Pragmatic) Communication Disorder/ Pervasive Developmental Disorder, Not Otherwise Specified (PDD-NOS)

Learning Disability

Attention-Deficit/Hyperactivity Disorder

Other

SUPPORTS & SERVICES PREVIOUSLY UTILIZED:

IEP 504 Plan Tutoring Services Academic Coach

Other:

EDUCATIONAL INFORMATION:

Anticipated Major:

High School Students:

High School Name & Location:

Diploma Received: Advanced Standard Other:

Transfer Students:

Institution Name & Location

Credits Earned Degree Received

Current GMU Students:

Academic Year Credits Earned

How did you hear about the program?

Explain your interest in participating in the Executive Functioning Program?

ADMISSION INTO THE UNIVERSITY:

Received GMU Acceptance Letter:

- Yes, it is included with application packet
- No, I have submitted the application, and currently waiting for a decision

** Applications can be submitted prior to receiving the acceptance letter, but they will not be considered complete until we receive confirmation of the student's acceptance into the university.*

Executive Functioning Program Support Services:

EFP offers up to three (3) hours a week of support with a Learning Coach. The fee for the program is \$4000.00. A deposit of \$500.00 is due upon acceptance to the program.

Requested Hours of Support:

- 1 hour
- 2 hours
- 3 hours

ACKNOWLEDGEMENT AND SIGNATURE:

I certify that the information contained in this application is correct to the best of my knowledge. I understand that to falsify information may be grounds for discontinuation of the application process or dismissal from the program without refund should I be accepted.

Applicant's Signature

Date